

HOTEL EQUATORIAL HO CHI MINH CITY
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www.equatorial.com

Please send your booking details to:
reservations@hcm.equatorial.com and olivia@hcm.equatorial.com

ROOM RESERVATION FORM

GUEST INFORMATION

Name : Mr/Mrs/Ms/Group _____
 Company name : _____
 Telephone : _____ Fax: _____ E-mail: _____
 Arrival Date : _____ Flight/Time: _____ Airport Pick-up Yes
 No
 Departure Date : _____ Flight/Time: _____ Airport Drop-off Yes No
 Airport Transfer Tariff : VND 276,000++ per person per way by shuttle bus for minimum of 3 persons
 VND 920,000++ per car per way by Limousine service (must be booked with room reservation)

Room Categories	Daily Room Rate (Single/Double Occupancy) VND++	No. of Rooms	No. of Persons	Room preference (Smoking/Non smoking/Others)
Deluxe	VND 1,955,000++/ VND 2,300,000++			
Premier	VND 2,415,000++/ VND 2,760,000++			
Club Deluxe	VND 3,335,000++/ VND 3,680,000++			
Club Executive Deluxe	VND 3,795,000++/ VND 4,140,000++			

- All above rates are subject to 5% service charge & 10% government tax
- All above rates are inclusive of daily breakfast(s), internet and 2-way transfer to the Exhibition Venue during the main event dates (8am & 5pm)
- All above rates are only applicable for exhibitors attending the Exhibition
- Transfer to Exhibition Venue is subject to the total number of in-house guests attending the exhibition

I/We agree to guarantee this reservation by credit card listed below:
 AMEX DINERS MASTER VISA
 Credit Card No. _____ Expiry date: _____

Terms and Conditions

- In the event of cancellation within three (03) days prior to the arrival date or no-show on the scheduled arrival date, a penalty amount equals to 1-night-stay will be charged to the guaranteed credit card
- Confirmation of the room request will be notified by returned fax/email of this reservation form

RESERVATION DEPARTMENT USE ONLY

Entered by: _____ Date / Time: _____
 Confirmation No: _____ Credit Approval: Yes No
 Checked by: _____ Date / Time: _____