



HOTEL ACCOMMODATION

FORM 1
Hotel Rooms
(Subject to
availability)

OFFICIAL HOTEL WINDSOR PLAZA HOTEL

Room Type	Corporate Rate (VND)	
	Single Occupancy	Double Occupancy
Deluxe Room	VND1.700.000++	VND1.900.000++
Executive room	VND2.300.000++	VND2.500.000++

Above rates are subject to 10% VAT & 5% Service Charge

Guest Benefits

- Daily complimentary buffet breakfast
- Free internet in room
- Scheduled shuttle services between the hotel and District 1 (Subject to availability)
- Daily coffee/tea facilities and two bottles of drinking water.
- Use of the fitness center and swimming pool. (Registered guests only)

Executive Floor Additional Privileges:

- Complimentary local calls (land-line only)
- 20% discount for all laundry services.
- Express check-in & check-out at the Executive Lounge (24th floor) and Welcome fruit basket.
- A choice of either the continental breakfast in the executive lounge or the breakfast buffet in Café Central (4th Floor).
- 10% discount at Business Center Services except telecommunications and internet.
- Late checkout till 4.00pm. Subject to availability.

Executive Lounge Benefits:

- Complimentary canapés, pastries and refreshments.
- Happy Hour from 17.00 – 19.00 hrs. Daily newspaper.
- Complimentary use of the meeting room for one hour. Subject to availability.

Airport Shuttle Bus Transfer:

- VND390.000 ++ per person (one way)
- VND670.000 ++ per person (return)
- Private cars also available upon request at special rate

Reservation Code:

Company Name: ----- Booth No. -----

Last Name: ----- First name: ----- Title: -----

Date of Birth: ----- Passport No.: ----- Nationality: -----

Company Address: -----

Telephone: ----- Fax: ----- Email: -----

Arrival Date: ----- Flight Details: -----

Departure Date: ----- Departure Details: -----

Room Category

Deluxe Room (Single / Double) **Executive Room** (Single / Double)

Credit Card Payment

Credit Card: AMEX VISA MasterCard

Cardholder's Name: -----

Credit Card Number: _____ Date of Expiry: _____

Signature: _____

- **Check in time is 2:00pm; check out time is 12:00 noon.**
- **No shows will be charged one night room & tax.**

Please send this form to: Fax: +84 8 3835 3594 Tel: +84 8 3920 9520 Ext: 8005
 Attn: Miss Thanh Thao – Director of MICE & Catering Email: thao.vo@windsorplazahotel.com
 Windsor Plaza Hotel: 18 An Duong Vuong Street, District 5, Ho Chi Minh City Vietnam
 For more information please visit hotel website: www.windsorplazahotel.com